
MPS Elementary

Reopening

Hanover School



Mrs. Jennifer Kelley, Principal
Mrs. Gail Kelly, Assistant Principal

Fall Reopening Models

- Final decisions from parents on their option of choice due by Wednesday, August 12th. The two choices are:
 - Return to school everyday for in-person learning
 - Distance Learning (see next slide)
- If a family chooses in person learning, they may switch to distance learning at any time throughout the term
- If a family chooses distance learning, they must wait until the end of the term to join in-person learning with the established cohort

Distance Learning Fall 2020

- Students will be placed in a group with other virtual learners
- Students will be instructed by certified teachers who have been assigned as virtual learning instructors
- Students will begin their virtual learning at the same start time as traditional school day
- Students will receive daily direct instruction, as well as assignments that will be completed independently

SAMPLE SCHEDULE

8:55 AM-12:00

- Instruction to all students facilitated by the teacher

12:00-12:30 PM

- Lunch break for all

12:35 PM-3:20 PM

- Students will be working in groups at scheduled times with teacher via Google Hangout.
- Students will complete independent work and digital content when not working directly with the teacher

Key Requirements For In-Person Learning

- Masks are required when less than 6 feet apart
 - Masks are also required by families for appointments, arrival and dismissal
- Frequent hand washing
- Social distancing when appropriate
- Staying home when not feeling well - no attendance incentives will be implemented during this school year

Key Requirements-Family Entry

- Families must make an appointment and wear a mask in order to enter any school building
- When families have a scheduled appointments (i.e. PPT, 504, CHC), they must call from their car/outside the building and staff will inform them of next steps
 - Families will be asked the following questions when making their appointment and prior to entering on that day:

Have you recently been diagnosed with COVID-19 or are currently waiting for test results?

- a. No - proceed to question #2.*
- b. Yes - **STOP**. The person should call back when cleared by a doctor.*

Do you have any cold or flu-like symptoms or a fever?

- a. No - Proceed to question #3.*
- b. Yes - **STOP**. No appointment should be made. The person should call back when feeling better.*

Have you been in close contact with someone who has had a confirmed or probable lab test result for COVID-19 within the past 14 days?

- a. No - OK to schedule appointment*
- b. Yes - **STOP**. The person needs to wait to schedule an appointment until 14 days after known exposure.*

Classroom Operations

- All desks will face forward with space in between them
- Class sizes will have less than 25 students at all grade levels
- Students will have individual materials
- Classroom doors will be kept open to minimize touchpoints
- Water fountains will be turned off - we encourage students to bring personal water bottles
- Toys, stuffed animals, and other personal items **should not** be brought to school

Cohorting

- Each classroom is considered a cohort
- Specials will be in the classrooms
 - Physical Education outside (weather permitting)
- Cohorts remain together throughout the scheduled day which includes
 - Recess
 - Dividers will be provided to each school to maintain cohorts
 - Lunch- students will sit in a zigzag pattern in the cafeteria
 - Specials
 - Mask breaks (10 minutes)
 - Outside (weather permitting) or designated indoor locations (gym, media center, cafeteria, etc.)
 - There will be three mask breaks throughout the day:
 - Morning
 - After lunch
 - Afternoon

Transitions & Cleaning

- Stop the Spread signage will be posted in buildings and classrooms
- Deep cleaning regularly scheduled (additional custodial staff)
- Hand sanitizer will be provided in all rooms
 - 16 oz hand sanitizer bottles will be in each classroom
 - Stand up sanitizers will be available throughout the building
- Bathrooms will include touchless paper towel dispensers

Cafeteria Operations

- Cafeteria will be utilized to serve lunch per grade level
 - Classes will be sitting in a zigzag pattern while eating lunch
- Students may bring their own lunch
- Students will receive a mask break each day after eating
- Additional staff will be in the cafeteria to ensure social distancing
- Masks will be attached to personal lanyard provided by the district
- Breakfast will be sent home in a sealed bag each afternoon to be eaten at home in the morning. No breakfast will be eaten at school this year.

Bathroom Operations

- Exterior bathroom doors will be open at all times when possible.
- Students will be allowed to use the bathrooms in their classroom cohorts or an assigned bathroom by classroom.
 - Throughout the day, students will utilize **ONLY** their assigned bathroom.
- Teachers will ensure students use the bathroom prior to lunch and recess.
- Sinks in the classrooms will be used for hand washing before and after lunch/recess and throughout the day as needed.

Transportation Operations

- Reduced bus capacity
- Buses will be loaded from back to front
- Masks must be worn on buses
- Bus monitors will ride to and from school as needed
- Families need to contact the office prior to 2:45 pm MTWF and 2:15 PM on TH if they plan to change dismissal transportation. It is preferable to send an email to the office and cc your child's teacher as early in the day as possible with dismissal changes

Walker Arrival Process

Students who arrive by parent drop off:

- Students should be wearing a mask upon exiting the vehicle.
- Students will arrive through a designated door which will be monitored by staff members.
 - Evansville Road* - Grades 1-3
 - Early Learning Wing*- Kindergarten
 - Dumpster Door* - Grades 4 & 5, Mrs. Perez, Miss Lorenzo and Mrs. Lorenzo's classes
 - Main Entrance Lobby* - PRIDE/STARS
- Students will wait in their cars until the 8:45 a.m. bell rings

Walkers (parents approaching the building on foot)

- Parents will walk students to the designated grade level door (see above) and drop off their child.
- Parents and students will be required to wear a mask and practice social distancing upon entry onto school property.
- Parents are encouraged to leave school grounds promptly

Late Arrival Process

- Students who are late will use the main red doors
- Students will need to have masks on upon entering the building
- Parents ring the bell to the office and students will enter the building and sign into the office
- Parents will not enter the building. If assistance is needed, a staff member will meet the student at the red door.

Dismissal Process

Walkers

- Walkers will be escorted to the appropriate door by cohort. The following doors will be designated for walker dismissal:

Early Learning Wing Field Doors - Kindergarten

Dumpster Doors - Grades 4 & 5 Classes

Main Street Gymnasium Doors - Grade 2, Mrs. Lorenzo's Class & Star Cubs

Evansville Road First Door (near Music) - Grade 1

Evansville Road Second Door- Grade 3

WFC - ART Room

Main Street Entrance - STARS/PRIDE

*Please plan for dismissal to take a longer period of time than usual and be patient with us as we get used to a new process!

Dismissal Process

Bus Dismissal

- Bus students will be dismissed from the classroom. Students will exit the building through the following doors:
 - Cafeteria Doors*** - Kindergarten, Ms. Lorenzo, Mrs. Perez and Mrs. Lorenzo
 - Grade 4 & 5 Wing*** - Grades 4 and 5 Classes
 - Primary Wing Overhang Door*** - Grades 1-3
- Buses will be called one at a time
- Hallways will be monitored for social distancing by staff as students exit to the bus.
- Staff on duty will ensure students have their masks on when boarding the bus.
- Times for bus drop offs may vary due to extended loading time.

Health Practices

- All Meriden Health Department guidelines will be followed
- All staff will be trained on health protocols
- Any student or staff with a temperature of 100° F must stay home
- Students and staff are encouraged to stay home if they are not feeling well

Cleaning Products

We use two different products and processes to clean and sanitize our schools.

To clean and disinfect spaces, we use Uniquat Neutral Disinfectant 256 with the Trident Microfiber Cleaning System. Below are links for both products:

[Uniquat Neutral Disinfectant 256:](#)

[Trident Microfiber Cleaning System:](#)

In addition, we use BruTab 6S with an electrostatic sprayer to disinfect as shown here:

[BruTab 6S](#)

[Electrostatic Sprayer Video](#)

2020-2021 District Calendar Changes

- The school calendar has been adjusted to provide training for all of our staff on COVID-19 procedures.
- First Day of School - Thursday, September 3 - 1/2 day (1:20 dismissal)
- Friday, September 4 - 1/2 day (1:20 dismissal)
- Tuesday, September 8 - first full day

Q & A

Submitted questions will be answered during this time. If you think of new questions, please use the chat feature.

